Office of Budget and Planning Users Listserv Instructions

1. Send a message to list@list.arizona.edu from the address you want to subscribe to the list.

2. In the subject line of your message, type in:

   subscribe budget_planning_usergroup Firstname Lastname

   (replace names your own first name and last name)

3. Leave the message body blank.

To Unsubscribe

1. Send a message to sympa@list.arizona.edu from the address you want to subscribe to the list.
2. In the subject line of your message, type in: unsubscribe budget_planning_usergroup